

Los Gatos Union School District Minutes

Regular Board Meeting
May 21, 2020
Regular Session: 4:00 p.m.

The May 21, 2020 Board Meeting will be conducted via teleconference. Instructions for public participation are posted in the agenda.

A. CALL TO ORDER (4:00 p.m.)

Quick Summary:

The May 21, 2020 Board Meeting will be conducted via teleconference. Interested parties and members of the public may connect to and participate in the meeting using the following instructions:

HOW TO CONNECT TO THE BOARD MEETING and PUBLIC COMMENT

Interested parties and members of the public may view the meeting via [LIVE STREAM](#) (link: <https://youtu.be/7n39wn5QROc>) and submit comments on items on the agenda and on any item within the jurisdiction of the Governing Board using a [GOOGLE FORM](#). (link: https://www.lgusd.org/apps/pages/index.jsp?uREC_ID=221154&type=d&pREC_ID=1910003)

General public comments on non-agenda items must be received by 3:30 p.m. on Thursday, May 21, 2020 to be read aloud at the board meeting. If a comment is received after Public Comment has been closed, it will be considered written communication and will be forwarded to the Governing Board.

Comments may not exceed three (3) minutes. If a comment takes longer than three (3) minutes to read aloud, the remainder will be considered written communication and forwarded to the Governing Board.

1. Roll Call

Trustees present: John Kuntzmann, Courtney Monk, Peter Noymer, Stephen Parsons, Daniel Snyder

B. REGULAR SESSION

1. Flag Salute

Minutes:

Board President Daniel Snyder led the flag salute at 4:05 p.m.

2. Approval/Amendment of Agenda

Motion: *Trustee Stephen Parsons made the motion to approve the agenda as presented.*

Seconded by: *Trustee John Kuntzmann*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

3. Appointment of Assistant Superintendent Educational Services/Human Resources

Quick Summary:

The Board will consider and act on the appointment of the finalist for the position of Assistant Superintendent Educational Services/Human Resources effective July 1, 2020.

Minutes:

Superintendent Paul Johnson introduced the potential incoming Assistant Superintendent, Sarah Tellez at 4:07 p.m. and briefly described the interview and hiring process.

Sarah Tellez shared a little bit about herself at 4:09 p.m. and expressed enthusiasm in joining LGUSD.

Board comments commenced at 4:11 p.m. and concluded at 4:13 p.m.

Motion: *Trustee Courtney Monk made the motion to approve the appointment as presented.*

Seconded by: *Trustee John Kuntzmann*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

4. Approval of the Employment Agreement for Assistant Superintendent Educational Services/Human Resources.

Quick Summary:

The Employment Agreement for the new Assistant Superintendent Educational Services/Human Resources is attached to this agenda item. The Brown Act requires the Superintendent to orally report a summary of the salary and fringe benefits before taking action. The Superintendent will make an oral report when this item is taken up during the meeting.

Minutes:

Superintendent Paul Johnson read a statement regarding the employment agreement aloud.

There were no board clarifying questions.

Motion: *Trustee Peter Noymer made the motion to approve the employment agreement as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

5. Public Comment

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda. General public comments on non-agenda items must be submitted via the GOOGLE FORM (link: https://www.lgusd.org/apps/pages/index.jsp?uREC_ID=221154&type=d&pREC_ID=1910003) no later than 3:30 p.m. on Thursday, May 21, 2020 to be read aloud at the board meeting. Any comments received after that will be considered written communication and will be forwarded to the Governing Board. Comments may not exceed three (3) minutes. If a comment takes longer than three (3) minutes to read aloud, the remainder will be considered written communication and forwarded to the Governing Board.

Minutes:

Public comment was opened at 4:17 p.m and closed at 4:19 p.m.

Executive Assistant Michelle Strachan read comments submitted by Deborah Johnson and Pam Bond. Superintendent shared the information would be forthcoming on both comments.

Board President Daniel Snyder's internet connection was unstable so Board Clerk Stephen Parsons assumed running parts of the meeting as needed beginning at 4:21 p.m.

6. Remarks & Communication

Quick Summary:

This is the opportunity for community partners listed below to provide an update to the Governing Board regarding their respective organization. In accordance with the Brown Act, the Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

- Home & School Club - Blossom Hill Elementary School
- Home & School Club - Daves Avenue Elementary School
- Home & School Club - Lexington Elementary School

- Home & School Club - Louise Van Meter Elementary School
- Home & School Club - R.J. Fisher Middle School
- Los Gatos Elementary Teachers Association
- Los Gatos Union Classified Employees Association Los Gatos Education Foundation

Minutes:

Jennifer Shapiro spoke on behalf of the Blossom Hill Home & School Club.

Lani Harr spoke on behalf of the Daves Avenue Home & School Club.

Margo Moore spoke on behalf of the Van Meter Home & School Club.

Heather LeRoy spoke on behalf of the Fisher Home & School Club.

Dianna Hill spoke on behalf of the Los Gatos Elementary Teachers Association.

Deborah Weinstein spoke on behalf of the Los Gatos Education Foundation.

7. Superintendent's Report

Quick Summary:

- COVID-19 Update
- Strategic Plan Update

Minutes:

Superintendent Paul Johnson commenced his presentation at 4:52 p.m. and concluded at 5:16 p.m. Superintendent Johnson started his presentation with a brief expression of appreciation for Feed Our Heroes. Mr. Johnson followed with the introduction of the new Lexington principal, Jason Deppong. Mr. Deppong shared a little bit about himself and expressed his enthusiasm for the International Baccalaureate program and Lexington.

Superintendent Johnson expressed appreciation for teachers and staff throughout the district, as well as providing a brief synopsis of the district-wide Zoom call. Mr. Johnson shared an update on the Reopening School Task Force. He also shared that all schools were planning virtual promotion ceremonies.

Board clarifying questions commenced at 5:16 p.m. and concluded at 5:28 p.m.

C. CONSENT AGENDA

Quick Summary:

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

Minutes:

A public comment submission by Patty Charles was initially overlooked, but was read by Executive Assistant Michelle Strachan at 6:34 p.m.

Motion: *Trustee Peter Noymer made the motion to approve the consent agenda as presented.*

Seconded by: *Trustee Stephen Parsons*

- Yes John Kuntzmann
- Yes Courtney Monk
- Yes Peter Noymer
- Yes Stephen Parsons
- Yes Daniel Snyder

1. Minutes

Quick Summary:

The minutes for the Regular Board meeting, April 16, 2020 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.

2. Warrant Register

Quick Summary:

The warrant register for the month of April 2020 is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the warrant register for the payment of invoices for goods and services as presented.

3. Service Contracts

Quick Summary:

The service contracts as of May 15, 2020 are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the service contracts for the payment of services as presented.

4. Personnel Report

Quick Summary:

The personnel report as of May 21, 2020 is presented to the Governing Board for approval. It is the recommendation of the Superintendent that the Governing Board approve the report as presented.

5. Financial Advisory Committee (FAC) Applicant Summary and Appointments

Quick Summary:

A recommendation for Financial Advisory Committee (FAC) membership is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and the Superintendent that the Governing Board approve the recommendation as presented.

6. J-13A - Request for Allowance of Attendance Due to Emergency Conditions

Quick Summary:

Form J-13A, Request for Allowance of Attendance Due to Emergency Conditions, is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the Request for Allowance of Attendance Due to Emergency Conditions as presented.

D. OBJECTIVE #5: STAFF PROFESSIONAL GROWTH and SUPPORT

1. Declaration of Need for Fully Qualified Teachers

Quick Summary:

Administrator on Special Assignment, Marla Rodriguez will present to the Governing Board the Declaration of Need for Fully Qualified Educators for approval and action.

Minutes:

Administrator on Special Assignment Marla Rodriguez commenced and concluded her presentation at 5:28 p.m.

Motion: *Trustee Peter Noymer made the motion to approve the declaration as presented.*

Seconded by: *Trustee John Kuntzmann*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

E. OBJECTIVE #6: SUSTAINABLE FINANCE & INFRASTRUCTURE

1. Budget Update and Development - Assumptions for 2020-2021

Quick Summary:

The budget assumptions are presented to the Governing Board for discussion. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board finalize the budget assumptions in

preparation of the budget presentation for the 2020-21 budget and multi-year forecast.

Minutes:

Chief Business Official Terese McNamee commenced her presentation at 5:31 p.m. and concluded at 6:08 p.m. Board clarifying questions were asked throughout the presentation.

2. Financial Advisory Committee (FAC) 2019-2020 Year-End Report

Quick Summary:

Chairperson Andrew Howard, along with subcommittee chairs David Wells (Long-term Planning - Finance Model), Ryan Rosenberg (Communications) and Ryan Fenchel (Facilities), will present a 2019-2020 Financial Advisory Committee (FAC) update to the Governing Board. This is for informational purposes only. No action will be taken.

Minutes:

The Facilities subcommittee chair Ryan Fenchel commenced his presentation at 6:10 p.m. Financial Advisory Committee Chair Andrew Howard commenced the group provided a brief overview and introduction at 6:12 p.m. Mr. Fenchel concluded at 6:14 p.m.

The Long Term Planning subcommittee chair David Wells commenced his presentation at 6:15 p.m. and concluded at 6:20 p.m. Board clarifying questions commenced at 6:20 p.m. and concluded at 6:28 p.m.

The Communications subcommittee chair Ryan Rosenberg commenced his presentation at 6:28 p.m. and concluded at 6:32 p.m. Board comments commenced at 6:32 p.m. and concluded at 6:34 p.m.

Board President Daniel Snyder stated a public comment on the consent agenda was missed and asked Executive Assistant Michelle Strachan to read it. The comment was submitted by Patty Charles.

Board President Daniel Snyder called for a break at 6:35 p.m.

3. Resolution # 09-19-20: Resolution Authorizing and Approving the Borrowing of Funds for Fiscal Year 2020-21; The Issuance and Sale of a 2020-21 Tax and Revenue Anticipation Note Therefor and Participation in the California Education Notes Program

Quick Summary:

Resolution # 09-19-20: Resolution Authorizing and Approving the Borrowing of Funds for Fiscal Year 2020-21; The Issuance and Sale of a 2020-21 Tax and Revenue Anticipation Note Therefor and Participation in the California Education Notes Program is presented to the Governing Board for approval and action.

Minutes:

Board President Daniel Snyder called the meeting back to order at 6:47 p.m.

Chief Business Official Terese McNamee commenced her presentation at 6:47 p.m. and concluded at 7:09 p.m. She explained that the agenda item would be for discussion only and would be brought back to the Governing Board for action at a later time.

Board clarifying questions were asked throughout the presentation.

4. Deferred Maintenance Update - Summer Projects 2020

Quick Summary:

Director of Maintenance and Operations Thomas Lettiere will present a summary of summer maintenance projects to the Governing Board for discussion. No action will be taken.

Minutes:

Public comment was opened and closed at 7:09 p.m. A comment submitted by Patty Charles was read.

Director of Maintenance and Operations Thomas Lettiere commenced his presentation at 7:09 p.m. and concluded at 7:17 p.m. There were no board clarifying questions.

F. OBJECTIVE #4: ACADEMIC EXCELLENCE/CURRICULUM & INSTRUCTION

1. Remote Learning Update

Quick Summary:

Arcia Dorosti (Director of Curriculum, Instruction, and Assessment) will present the results from the remote learning survey given to parents. This update will summarize the efforts of LGUSD teachers during the school

closures.

Minutes:

Director of Curriculum, Instruction and Assessment Arcia Dorosti commenced his presentation at 7:18 p.m. Public comment was opened at 7:18 p.m. A comment submitted by Deborah Johnson was read.

Board clarifying questions commenced at 7:30 p.m. and concluded at 7:33 p.m.

G. BOARD ITEMS

1. Board Comments and Subcommittee Reports

Minutes:

Trustee Peter Noymer attended an LGEF meeting and a Reopening School Task Force meeting.

Trustee Courtney Monk attended an LGEF meeting and a Home & School Club Council meeting.

Trustee John Kuntzmann attended some FAC subcommittee meetings.

Trustee Daniel Snyder attended the Reopening School Task Force meeting and some FAC subcommittee meetings.

2. Los Gatos Union School District Governance and Planning Calendar 2019-2020

Quick Summary:

This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.

3. Future Board Meetings

Quick Summary:

- Regular Board Meeting - Tuesday, June 9, 2020 at 4:00 p.m.
- Special Board Meeting (Retreat) - Thursday, July 30, 2020 at 4:00 p.m.
- Regular Board Meeting - Thursday, August 13, 2020 at 6:30 p.m.

H. CLOSED SESSION

1. Conference with Labor Negotiators Marla Rodriguez, Terese McNamee and Superintendent Paul Johnson regarding negotiations with LGETA pursuant to Government Code 54957.6

2. Public Employee Performance Evaluation: Superintendent Year-End Performance Evaluation Pursuant to Government Code 54957

Minutes:

Board President Daniel Snyder called for the meeting to adjourn to closed session at 7:44 p.m.

I. REGULAR SESSION

1. Report Out of Closed Session

Minutes:

Board President Daniel Snyder reconvened the regular session and reported no action was taken during closed session.

J. ADJOURNMENT

Respectfully Submitted,

Approved and ordered into proceedings of
the LGUSD on June 9, 2020

Paul Johnson, Secretary
Board of Trustees

Stephen Parsons, Clerk
Board of Trustees

Date